

Application Form

Pursuant To Section 88 of the Resource Management Act 1991

Application Number(s): _____

Rec'd GDC	/	/20
Rec'd SO	/	/20
Rec'd ADM	/	/20
Deposit Paid	\$	/ /20
Category		Scan. Edrms No.
Officer		

DEPOSIT CHARGES - Deposit amount to be paid before consent lodged. A deposit is not required for regional consents.			
Landuse	Non notified \$400.00	Notified \$2000.00	Balance to be charged or refunded on a time and material basis
Subdivision	Non notified \$700.00	Notified \$2000.00	

Completing this form

This form provides us with your contact details, and details about your proposed activity and its actual and potential effects on the environment. Note that all the information provided in your application is available to the public. We recommend that you talk your proposal through with Council staff **before** you fill in this form. You should contact us if you are not sure which form to use, or if you need help filling this in. **It is important that you answer all questions fully.**

Contact details (Applicant(s) name and address)

Surname: _____ First name: _____
 Second name: _____ Daytime phone: _____
 Address: _____
 Email: _____ Fax: _____

Service name and address for contact during the application process (if different from above)

Surname: _____ First name: _____
 Second name: _____ Daytime phone: _____
 Address: _____
 Email: _____ Fax: _____
 Daytime telephone number: _____ Email address: _____

Billing name and address for invoices and annual charges (if different from above)

Surname: _____ First name: _____
 Second name: _____ Daytime phone: _____
 Address: _____
 Email: _____ Fax: _____

Property owner's name and address (if different from above)

Surname: _____ First name: _____
 Second name: _____ Daytime phone: _____
 Address: _____
 Email: _____ Fax: _____

Location of the activity

Property address (rapid number and road name): _____
 Map Reference NZMS 260: _____ Property Valuation Number: _____
 Legal Description: _____
 Describe the location as fully as possible: _____

Detailed description of the activity or works proposed

I/we apply for resource consent for the following activity/development: _____

(Continue on separate sheet if necessary)

Type(s) of resource consent(s) required for this proposal

What type(s) of resource consent(s) are sought? Landuse Consent

Coastal Permit Water Permit Discharge Permit Subdivision Consent

Do you require any other resource consents in relation to this proposal? Yes No

If yes, please indicate the type and whether these have been applied for and/or determined: _____

Please note: If you require more than one type of consent, it is possible to apply for all of your consents in one application. Please discuss this possibility with the relevant Council officers.

Consultation

Have you consulted with Iwi? Yes No

If yes, who have you consulted? _____

Who else have you consulted? _____

Did they have any concerns? _____

How have you addressed these concerns? _____

Approval of potentially affected parties

I/we have obtained written approval of all parties deemed to be potentially affected by the proposal. The completed approval forms and copies of the plans signed by the potentially affected parties are attached to this application. Yes No

Please Note: Council ultimately determines which parties are potentially affected by your proposal. Please discuss with Council Planning staff the approval(s) that are required.

Notification

I/we request that this application for resource consent be considered on a **notified/non-notified** (delete one) basis. Please discuss the implications of notification with Council planning staff if necessary.

Checklist for applicants

You need to provide the following information with your application for resource consent?

If any of the items are not included in your application, Gisborne District Council may determine that the application is incomplete and return it to you, or your application may be put on hold until the necessary information is provided.

	Incomplete (Office use only)														
<input type="checkbox"/> Certificate(s) of Title for the subject site. (Less than one month old)	<input type="checkbox"/>														
<input type="checkbox"/> Statement of proposal. (Provide full details of the nature and scale of the activity or development)	<input type="checkbox"/>														
<input type="checkbox"/> Location plan (scale 1:500) or aerial photograph (scale 1:500). (Showing the physical location of the subject site in relation to adjoining streets/roads and sites.)	<input type="checkbox"/>														
<input type="checkbox"/> Site Plan including (if applicable to your proposal):	<input type="checkbox"/>														
<table border="0"> <tr> <td><input type="checkbox"/> North point</td> <td><input type="checkbox"/> Earthworks design and contours</td> </tr> <tr> <td><input type="checkbox"/> Title or reference number</td> <td><input type="checkbox"/> Existing and proposed landscaping</td> </tr> <tr> <td><input type="checkbox"/> Date the plans were drawn</td> <td><input type="checkbox"/> Existing and proposed carparking areas</td> </tr> <tr> <td><input type="checkbox"/> Topographical information</td> <td><input type="checkbox"/> Site coverage calculation</td> </tr> <tr> <td><input type="checkbox"/> Buildings on adjacent sites</td> <td><input type="checkbox"/> Certificate of Title boundaries</td> </tr> <tr> <td><input type="checkbox"/> Road frontages</td> <td><input type="checkbox"/> Details of any signage (<i>sign design, dimensions and location on building(s)</i>)</td> </tr> <tr> <td><input type="checkbox"/> Natural features, including significant trees Indigenous vegetation and watercourses</td> <td><input type="checkbox"/> Location of existing and proposed buildings and/or proposed building alterations</td> </tr> </table>	<input type="checkbox"/> North point	<input type="checkbox"/> Earthworks design and contours	<input type="checkbox"/> Title or reference number	<input type="checkbox"/> Existing and proposed landscaping	<input type="checkbox"/> Date the plans were drawn	<input type="checkbox"/> Existing and proposed carparking areas	<input type="checkbox"/> Topographical information	<input type="checkbox"/> Site coverage calculation	<input type="checkbox"/> Buildings on adjacent sites	<input type="checkbox"/> Certificate of Title boundaries	<input type="checkbox"/> Road frontages	<input type="checkbox"/> Details of any signage (<i>sign design, dimensions and location on building(s)</i>)	<input type="checkbox"/> Natural features, including significant trees Indigenous vegetation and watercourses	<input type="checkbox"/> Location of existing and proposed buildings and/or proposed building alterations	
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<input type="checkbox"/> Elevation plans and floor plans (scale 1:50/1:100) of all structures to be constructed or altered, showing relationship of proposed buildings, including:	<input type="checkbox"/>														
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<input type="checkbox"/> Assessment of Environmental Effects (AEE)	<input type="checkbox"/>														
<p>An AEE is an essential part of the application and must be made in accordance with the 4th schedule of the Resource Management Act 1991. If no AEE is provided Council cannot assess the application. The AEE should discuss all the actual and potential effects of your proposed activity or structure on the environment. You may need to consider the following matters in your AEE:</p> <table border="0"> <tr> <td>▶ Visual amenity</td> <td>▶ Character/amenity of the area</td> </tr> <tr> <td>▶ Noise/dust/odour/glare</td> <td>▶ Privacy/peacefulness</td> </tr> <tr> <td>▶ Natural heritage including ecological values</td> <td>▶ Traffic movements</td> </tr> <tr> <td>▶ Traffic/pedestrian safety</td> <td>▶ Other activities in the area</td> </tr> <tr> <td>▶ Natural hazards</td> <td>▶ Landforms</td> </tr> <tr> <td>▶ Soil resource</td> <td></td> </tr> <tr> <td>▶ Cultural heritage including heritage buildings, archaeological sites and waahi tapu areas</td> <td></td> </tr> </table> <p>The amount of detail provided must reflect the scale and nature of the effects. For example, if there are major effects arising from the proposal, a detailed analysis and discussion of these effects should be included in the AEE. It may require the provision of information from specific experts such as a traffic engineer. If the effects of the proposal are very minor, then a less detailed AEE can be submitted. Council has information available to assist you prepare the AEE – please contact us if you have any questions.</p>		▶ Visual amenity	▶ Character/amenity of the area	▶ Noise/dust/odour/glare	▶ Privacy/peacefulness	▶ Natural heritage including ecological values	▶ Traffic movements	▶ Traffic/pedestrian safety	▶ Other activities in the area	▶ Natural hazards	▶ Landforms	▶ Soil resource		▶ Cultural heritage including heritage buildings, archaeological sites and waahi tapu areas	
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<input type="checkbox"/> Written approval from all affected persons	<input type="checkbox"/>														
<input type="checkbox"/> Signed plans and affected persons approval forms are attached to the application.															
<input type="checkbox"/> Preliminary plan (subdivision consents only), including:	<input type="checkbox"/>														
<input type="checkbox"/> The position of all new boundaries															
<input type="checkbox"/> The areas of all new allotments															
<input type="checkbox"/> The locations and areas of all new reserves to be created, including any esplanade reserves and esplanade strips and the locations and areas of any existing esplanade reserves, esplanade strips or access strips															
<input type="checkbox"/> The locations and areas of land to be set aside as new road															
<input type="checkbox"/> The location and widths of accessways giving legal and physical access to the allotments															
<input type="checkbox"/> All existing and proposed easements															
<input type="checkbox"/> If the subdivision is to be staged, define the stages															
<input type="checkbox"/> The locations and areas of lands below mean high water springs of the sea or any part of the bed of a lake or river to vested in the Crown or local authority under section 237A of the Resource Management Act 1991															

E&P – n-112671 (V3) – Updated October 2010