

Transfer of Premises Registration

Application form

Applicant details

Company Name: _____

OR Surname: _____ First Name: _____ Middle name: _____

Address: _____

Telephone: _____ Mobile: _____

Fax: _____ Email: _____

Current trading name: _____

Proposed trading name: _____

Hereby apply for transfer of premises located at: _____

Change of occupancy date: _____

Signature of previous owner: _____ Date: ____/____/____

Applicant signature: _____ Date: ____/____/____

Complete form and return with fee within 14 days of change of ownership.

List of persons with food safety training and NZQA units (if food premises): _____

Complete and return form and fee of \$ _____ Code: 31 00 03 0359

OFFICE USE ONLY

Designated officer approval required? Yes / No Date obtained: ____/____/____

Approved / Declined / hold: Date applicant notified: ____/____/____

Officer: _____ Approval date: ____/____/____

Conditions to be imposed: _____

Category classification (please circle): FP cat__ UR cat__ OT__ FD CG HD AG

Inspection months (please circle): Jan | Feb | March | April | May | June | July | Aug | Oct | Nov | Dec

cc Trade Waste Engineer: Yes / No cc Date: ____/____/____ Initials: _____

Please indicate the purpose you are seeking this registration. (✓)

Food premises

- Grocery
- Retail sale of sandwiches, cakes or bakers' smallgoods
- Retail sale of milk & chilled dairy products
- Retail sale of ice
- Retail sale of ice-cream/frozen confections
- Retail sale of fruit or vegetables
- Retail sale of meat
- Retail sale of fish
- Retail sale of confectionary
- Delicatessen (*any premises used for the retail sale of cooked meat, cooked pastry containing meat, meat pies, meat pasties meat savouries, cooked poultry, cooked fish, smoked fish, fish pasties, fish savouries or similar cooked food*)
- Eatinghouse (*any premises where food is prepared on the premises for consumption on the premises*)
- Bakehouse (*any premises where bread, pastry, cakes or bakers' smallgoods are baked for sale*)
- Cake Kitchen (*any premises on which cakes, pastry, bakers' smallgoods or other similar foods are cooked for sale*)
- Butcher
- Manufacturer of food product(s) for retail sale elsewhere – specify type of food (continue on separate sheet if required)

Mobile shop

- Food – please complete categories above under Food Premises
- Non food – specify _____

Offensive trade

- Fish cleaning
- Refuse collection and disposal
- Septic tank desludging/disposal of sludge
- Storage, drying or preserving of bones, hides, skin or hoofs
- Collection and storage of used bottles

Camping ground

Funeral director

Hairdresser

Amusement gallery