



Proposed Fees and Charges

1 July 2010 - 30 June 2011





FEES AND CHARGES

1 July 2010 - 30 June 2011

This document contains the Council's fees and charges. The Council fees and charges are used to fund the operation and maintenance of a variety of services provided to the community.

Fees and charges have been increased in the Annual Plan by 3-4% this is inline with the expectation in the long term plan and Council's increased costs. In some activities the fees have needed to increase further to meet Council's Revenue and Finance policies. Proposed changes to the RMA have yet to be finalised by the government these changes may result in additional fee increases to ensure this activity remains self funding.

Fees and charges for Council's business units are based on sound commercial practice and subject to change from time to time to meet changing market conditions. Rents for Community housing are now pegged to market rate rents. Council is currently in consultation with tenants on the fairest way to transition to the new rents.

Council is considering the acceptance of payments by credit card. If Council proceeds with this option it reserves the right to recover the additional bank costs as a separate charge on each credit card transaction.

Council has introduced additional charges in relation to the administration and collection costs where credit accounts are maintained. These charges reflect that customers who pay their accounts on time should not fund those who are slow to pay.

GST - unless otherwise stated, published fees and charges are inclusive of GST at 12.5%. Should the Government increase the rate of GST then there will be an immediate corresponding increase in fees and charges.

No allowance has been made in the proposed fees and charges for the effect of the emissions trading scheme.

Full details of the proposed fees and charges can be found on the Councils website www.gdc.govt.nz.



Page No.

Cemetery	1
Environment and Planning	2
HB Williams Memorial Library.....	26
Rockefort Finance Olympic Pool Complex.....	27
Solid Waste	29
Theatres (War Memorial, Lawson Field and Outdoor Theatres)	30
Utilities (Stormwater, Wastewater and Water)	37
Vehicle Testing Station	38
Waikanae Beach Holiday Park	38

CEMETERY

Fees and Charges - 1 July 2010 to 30 June 2011

ITEM	FEE
PLOT PURCHASE - 2.4m x 1.2m (includes permit fee for erection of headstone)#	
Taruheru	\$870
Matahiia	\$245
Motu	\$245
Ormond	\$245
Patutahi	\$866
Rakauroa	\$245
Ruatōria	\$245
Te Araroa	\$245
Te Puia	\$245
Tokomaru Bay	\$866
Tolaga Bay	\$866
PLOT PURCHASE CHILDREN'S LAWN - 600m x 1.2m	
Taruheru	\$245
Standard Interment Fee ■ Monday to Friday	\$420
Children (12 years and under)	\$206
Stillborn child	\$54
Standard Interment Fee ■ Saturday	\$620
Children (12 years and under)	\$309
Stillborn child	\$60
Standard Interment Fee ■ Statutory Holidays	\$955
Children (12 years and under)	\$475
Interment Fee for out-of-district residents - this fee is to be paid together with normal interment fee	
Monday - Friday	\$206
Saturday, Statutory holidays	\$412
Plot Purchase ■ Ashes	
Ashes - 450mm x 450mm berm (placement of ashes extra)	\$200
Garden block (includes two placements of ashes)	\$355
Niche area (includes first placement of ashes and plaque with 14 words inscription)	\$179
Tokomaru Bay and Tolaga Bay (2 placements of ashes)	\$170
Placement of ashes in any plot already purchased in cemetery	\$54
Disinterment fee	\$520
Extra deep digging of grave	\$120
Breaking of concrete	\$120

ENVIRONMENT and PLANNING

Fees and Charges - 1 July 2010 to 30 June 2011

1.0 Bases of Charges Note

The hours applied by staff to the resolution of an application or event, and subsequently charged for, will be reasonable taking account of Council's responsibilities, cost to applicant and welfare of the community.

Provision of information in response to general enquiries is a free service to the public unless otherwise specified in this 'Manual'.

Provision of professional advice in relation to specific building and development proposals is free for an initial period of 15 minutes. Thereafter it is charged on a cost of service basis.

In respect of resource consent applications, Council may charge a deposit of up to 100% of the estimated cost of processing consent.

A 50% premium may be added to normal charge-out rates for activities caused by working without or outside the terms of consents required by Council.

The fees and charges outlined in this document do not apply when specific provisions in any District or Regional Plan state that other fees and charges provisions apply.

Consents Technical Advice

On the basis of estimated levels of expenditure and staff establishment in various sections of the Department and to operate a consistent departmental rate, an hourly charge out rate of \$110 per hour for professional services and \$60 for administrative services has been set. However, because of the discount requirement provisions of the Resource Management (Simplifying and Streamlining) Amendment Act 2009, a five percent surcharge to these fees has been added to this rate when the work relates to processing of resource consent applications.

Disbursements

The hourly charge-out rates include normal office overheads such as telephone calls, office accommodation records and typing. Other actual disbursements such as photocopying will be charged as follows:

Photocopy (Black and white - colour photocopying is double this amount).

A4 – 0.50

A3 – 1.00

A2 – 2.00

A1 – 5.00

Note: All scheduled Fees and Charges are inclusive of GST (12.5%) unless otherwise stated.

2.0 Fees and Charges

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
2.1 Resource Consent Applications				
Fee	Resource Management Act 1991 Section 36	RESOURCE CONSENTS ADMINISTRATION ***		
"	"	Administration Fee		
		Non-notified applications (No circulation of application)	50.00	46.00
		Non-notified applications (Circulation to 2 - 3 parties)	74.00	68.00
		Non-notified applications (Circulation to more than 4 parties)	100.00	93.00
Notified Applications				
Subdivision				
"	"	a. (Non-notified) Balance to be charged or refunded on time and material basis	700.00 (deposit) 2,000.00 (deposit)	
"	"	(Notified) Balance to be charged or refunded on time and material basis		
"	"	b. Survey Plan s.223(2)	** 108.00	** 100.00
"	"	c. Certificate of Compliance s.224(c)	**163.00	**150.00
"	"	d. Survey Plan s.223(2) and Certificate of Compliance s.224(c) together (e.g. combined application)	239.00	220.00
"	"	e. Consent Notice s.221	**63.00	**58.00
"	"	f. Completion Certificate s.222 + Bond	**124.00	**114.00
"	"	g. Bond s.108(2)(b)	*	
"	"	h. Engineering Plan check (including site visits)	*	
LAND USE				
"	"	(Non-notified) Balance to be charged or refunded on	400.00 (deposit)	
"	"	(Notified) Time and material basis	2,000.00 (deposit)	
"	"	Land Use Consent Condition(s) Certification	*	
"	"	Bond 108(2)(B)	*	
"	"	Extension of Time (s.125)	*	
Discharges				
"	"	Discharges to Land (waste)	*	
"	"	Discharges to Land (effluent disposal)	*	
"	"	Discharges to Air	*	
"	"	Others (non-notified)	*	
"	"	Others (significant adverse impact)	*	
Coastal Sand Shingle Extraction				
"	"	(Non-notified 10 - 6,000 cu.m)	*	
"	"	(Notified over 6,000 cu.m)	*	
Discharges to Sea				
"	"	(Notified)	*	

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
Fee	Resource Management Act 1991 Section 36			
"	"	Coastal Structures (Non-notified)	*	
"	"	(Notified)	*	
"	"	Occupation (Non-notified)	*	
"	"	(Notified)	*	
"	"	Excavation (Non-notified)	*	
"	"	(Notified)	*	
"	"	Restricted Coastal Activities (Non-notified)	*	
"	"	(Notified)	*	
"	"	GENERAL		
"	"	Water Permits (Non-notified)	*	
"	"	(Notified new application)	*	
"	"	(Notified renewals)	*	
"	"	Gravel Extraction	*	
"	"	Waterway Consent (Non-notified)	*	
"	"	(Notified)	*	
"	"	Bore Permit (non-domestic)	124.00	114.00
"	"	Outline Plan consideration (Balance to be charged or refunded on a time and material basis)	300.00 (deposit)	
"	"	Designations (Balance to be charged on a time and material basis)	2,000.00 (deposit)	
"	"	Changes to policy statements or plans	*	
"	"	Return of seized equipment	169.00	164.00
"	"	Miscellaneous certificates of compliance	*	
"	"	Cancellation of RMA instruments	*	
"	Local Government Act 2002 Section 150	Right of way approval - Section 348	*	
"	Resource Management Act 1991 Section 36	Special Duties/Consents Monitoring		
"	"	Establishing an operational consent monitoring programme file and undertake one inspection	129.00**	125.00**
"	"	Establishing a pre-commencement monitoring programme file and undertake one inspection	68.00*	66.00*
"	"	Charge-out rate per hour	110.00/hr****	106.00/hr
"	"	Disbursements: Mileage	74¢/km	72¢/km
"	"	S.127 change or cancellation of consent condition on application by consent holder	*	
"	"	S.128 review of consent conditions by consent authority	*	

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
Fee	Resource Management Act 1991 Section 36 AND Part 2, Schedule 1	Private Plan Changes Deposit Fee	5,000.00	
"	"	The Council may, at its discretion, charge the costs incurred to date before initiating the following milestones: <ul style="list-style-type: none"> ▶ Before the request for the change to the policy statement or plan is included on the committee agenda; and ▶ Before the matter is included on the agenda of the hearings committee or other committee for decision. <p>The Council may also, at its discretion, require a deposit of the anticipated cost of commissioning any report in relation to the request. Costs associated with any request for a change to a policy statement or plan that is adopted by the Council, as if it was a change made by itself, will not be recovered from the applicant and refund will be given of any charges paid.</p>	*	
Development Contributions	Local Government Act 2002 Sub Part 5 (s.197 to s.211)	Council will assess resource consent applications for development contributions in accordance with its current policy, available on the GDC website.	In accordance with the 2009/10 Policy	

2.2 Building Control

Fee	Building Act 2004 Section 240 Local Government Act 2002	PROJECT INFORMATION MEMORANDA Minor Projects	*	
"	"	Residential	247.00 minimum	230.00 minimum
"	"	Commercial	280.00 minimum	273.00 minimum
"	"	Industrial	310.00 minimum	299.00 minimum
"	Local Government Official Information and Meetings Act Section 44A	LAND INFORMATION MEMORANDA		
"	"	1. Residential: Land Overlay 1 without site caution areas 10 working days Priority - 5 working days	200.00 minimum 320.00 minimum	196.00 minimum 312.00 minimum
"	"	2. Residential or Rural: Land Overlay 2 or 3 and site caution 10 working days Priority - 5 working days	337.00 minimum 389.00 minimum	330.00 minimum 381.00 minimum
"	"	3. Commercial/Industrial 10 working days Priority - 5 working days	*245.00 deposit *360.00 deposit	*239.00 deposit *350.00 deposit
"	"	Forestry Blocks - If in doubt regarding the category please contact the Gisborne District Council	*	
"	Local Government Act 2002 Section 150	OVERSEAS INVESTMENT CERTIFICATES	*	

Large Properties will be Charged Accordingly.

Special Instructions: Should special circumstances exist that result in a field inspection and/or substantial research, Council reserves the right to charge any additional fees that are appropriate based on the amount of time required to provide the requested information. The cost will be based on the hourly rate in Section 1.0.

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
Fee	Building Act 2004 Section 240	1. Microfilm Prints A4 2.00 A3 2.50 1a. Scanned Prints A4 2.00 A3 2.50 A2 5.00 A1 7.50		
"	Local Government Act 2002 Section 150	2. Land Data Services GIS Maps/Digital Data - Line Work A4 Black and White 2.50 A4 Colour 5.00 A3 Black and White 3.00 A3 Colour 7.50 A2 Colour 12.00 A1 Colour 18.50 A0 Colour 27.00 GIS Maps/Digital Data - Orthophotos A4 Black and White 5.00 A4 Colour 7.50 A3 Black and White 7.50 A3 Colour 10.00 A2 Colour 15.00 A1 Colour 22.50 A0 Colour 35.00		
"	"	2a. Scanning <100 plans of same type 6.00 each >100 plans of same type 4.00 each		
"	"	2b. Digital Data Georeferenced ortho.jpg with .jgw 25.00		
"	"	3. GIS Analysis Service or Custom Maps Minimum of half hour charge	Standard rate	
"	"	4. Rural Address Property Identification (RAPID) No. To allocate and supply RAPID number and plate	15.00	
"	"	5. Photocopy black and white (colour copying is double this amount) A4 0.50 A3 1.00 A2 2.00 A1 5.00		
"	"	6. Requests for Information - GIS Time spent searching and compiling general information in respect of plans and resource consents	Standard rate	
"	"	7. Product Delivery A fax fee may be chargeable \$2.00 per fax Postage 1.50 P&P tubes 2.50		

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
Fee	Building Act 2004 Section 72 (Building Subject to Hazard)	Certificate of Title Registration Sections 73 and 74 Notice Removal of above registration	140.00 *At cost	
"	Building Act 2004 Section 75 (Building over two or more Separate Lots)	Certificate of Title Registration Sections 77 and 78 Notice Removal of above registration	140.00 *At cost	
"	Local Government Act 2002 Section 150	Common Drains Section 461 - LGA 1974	*At cost	
"	"	Entry of Building Report to Property File	51.00	
"	"	Copy of Certificate of Title	20.00	
Disbursement	Building Act 2004 Section 240	Scanning of Building Consent Plans Standard fee (all A4 plus A3 application form) A3 plans - per sheet A2, A1, A0 plans - per sheet Note: Scanning fee is not applicable to fixed fee consents	18.00 3.00 6.00	
Fee	Building Act 2004 Section 45.01 (d)	BUILDING CONSENTS		
"	"	1. New Structures, Additions and Alterations Alterations and garages New dwellings Commercial up to and including 1 million \$ Commercial or other above 1 million \$	*① 350.00 deposit 500.00 deposit 1,000.00 deposit 2,000.00 deposit	No deposit
"	"	2. Fireplaces Freestanding In-built	156.00 210.00	155.00 192.00
"	"	3. Marquees	*②	*②
"	"	4. Demolition a. Residential (includes 1 inspection) # b. Commercial (includes 2 inspections) # # Additional inspections at cost # Plus footpath and sign damage deposit (as overleaf)	124.00 232.00	117.00 165.00
"	Local Government Act 2002 Section 150 Resource Management Act 1991 Section 36 Building Act 2004 Section 45.01 (d)	5. Sign Consent Note: Some signs will require landuse consent - see 2.1 Resource Consents)	*	
"	Building Act 2004 Section 45.01 (d)	6. Pools up to \$19,000 ③ In-ground swimming pools, fence & drainage Above ground swimming pools, fence & drainage including fencing existing pool	279.00* Deposit 189.00* Deposit	270.00* Deposit 182.00* Deposit
"	"	7. Minor Building Consent ④ Work under minor building consent must be for a residential project under the value of \$19,000 and meet the criteria listed on the Application for Minor Building Work form.	288.50 Set fee	275.00 Set fee
Deposit	"	FOOTPATH and SIGN DAMAGE Footpath damage - refundable Relocation - sign damage - refundable	1,000.00 600.00	
Fee	"	# Less administration fee - non-refundable	50.00	

Environment and Planning

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
Fee	Building Act 2004 Section 45.01 (d)	ACCREDITATION LEVY CHARGE (applies to all building consents) Note: Levy is already included in fixed fee consents 50 cents per \$1,000 Minimum Maximum	12.00 550.00	
"	"	CODE COMPLIANCE CERTIFICATE Note: Fee already included in fixed fee consents	30.00	
"	"	CHANGES TO BUILDING CONSENT Amendment to building consent Extension to building consent First six months Each additional six months Cancelled building consents All processing costs to date plus fee of	* Free 50.00 50.00	
NOTE: A Department of Building and Housing (DBH) levy is charged at the rate of 1.97 cents for each \$1,000 or part thereof of total building value (plumbing and drainage included) when the total value of building work for which consent is sought is \$10,000 or more. A Building Research Association of New Zealand (BRANZ) levy is charged at the rate of \$1 of each \$1,000 or part thereof of the total building value (plumbing and drainage included) when the total value of building work for which consent is sought is \$20,000 or more. Some of the fees are determined by statute or regulation and Council is not able to change them. They are subject to change on direction without notice.				
Fee	Building Act 2004 Section 45.01 (d)	COMPLIANCE SCHEDULES Schedule application base fee Plus fee per feature identified in schedule+ Amendment to compliance schedule base fee Plus fee per feature removed/added+ + No extra charge for specified systems 14/15	95.00 25.00 35.00 25.00	
"	"	BUILDING WARRANT OF FITNESS Building warrant of fitness site audit Process building warrant of fitness	* 50.00	
"	Building Act 2004 Section 97(d)	CERTIFICATE OF ACCEPTANCE	Relevant building consent fees plus 500.00	
"	Building Act 2004 Section 219.01	CERTIFICATE OF PUBLIC USE	150.00	
"	"	INFORMATION ON BUILDING CONSENTS (i.e. schedules, compiled data)	*	
"	"	SPECIAL SERVICES Charge out/hour Disbursements: Mileage Other	110.00 74¢/km *At cost	106.00 72¢/km
"	Public Places Bylaw	STREET OCCUPATION Per parking space/day	5.00	
"	Amusement Devices Regulations 1978	AMUSEMENT DEVICES Single device Each additional device Each device beyond 7 days	10.00 2.00 1.00	
"	Local Government Act 2002 Section 150	INSPECTIONS Where applicable (per hour)	110.00	106.00

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
Development Contributions	Local Government Act 2002 Sub Parts (s.197 - s.211)	DEVELOPMENT CONTRIBUTIONS Council will assess building consent applications for development contributions in accordance with its current policy (available on the GDC website)	In accordance with 2009/10 Policy	
2.3 Environmental Health				
Fee	Health (Registration of Premises) Regulations 1966 Regulation 7	Change of ownership of registered or licensed premises	96.00	93.00
"	"	Secondary use of registered or licensed premises	96.00	93.00
"	"	Hairdressers Annual Registration Health (Hairdressers) Regulations 1980 Regulation 3 Normal Premises A-Grade Premises Extra Inspections	345.00 [Ⓞ] 175.00 61.00	335.00 [Ⓞ] 170.00 59.00
"	Local Government Act 2002 Section 150	Unregistered Hairdressers Health Hairdressers Regulations 1980 Hygiene Inspection	61.00	59.00
"	Health (Registration of Premises) Regulations 1966 Regulation 7	Funeral Directors Annual Registration Health Burial Regulations 1946 Regulation 13	228.00 [Ⓞ]	220.00 [Ⓞ]
"	"	Camping Ground Annual Registration Camping Ground Regulations 1985 Regulation 3 Normal Limited Duration Fee Limited Duration Camping Grounds	370.00 [Ⓞ] 228.00 275.00 [Ⓞ]	360.00 [Ⓞ] 220.00 267.50 [Ⓞ]
"	"	Offensive Trade Annual Registration Health Act 1956 Section 54 Determined by CEHO based on risk and size	228.00 370.00 [Ⓞ]	220.00 360.00 [Ⓞ]
"	"	Saleyard Annual Registration Health Act 1956 Section 58 Small Large	190.00 [Ⓞ] 228.00 [Ⓞ]	185.00 [Ⓞ] 220.00 [Ⓞ]
"	"	Food Premises Annual Registration Food Hygiene Regulations 1974 - Regulations 4(1) and 4(2) Determined by CEHO based on risk and size Extra Inspections	206.00 - 730.00 [Ⓞ] 61.00 - 139.00 [Ⓞ]	200.00 - 710.00 [Ⓞ] 59.00 - 135.00 [Ⓞ]
"	"	Vending Machine not on Food Premises Food Hygiene Regulations 1974 Regulation 4(2)	42.00	40.00
"	Local Government Act 2002 Section 150	Annual Hygiene Inspection and Administration Fee for Premises Handling Food or Liquor but Exempted from Registration Under Regulation 4(4) Food Hygiene Regulations 1974 Regulation 83 Determined by CEHO based on risk and size Extra Inspections	210.00 - 730.00 [Ⓞ] 61.00 - 139.00	200.00 - 710.00 [Ⓞ] 59.00 - 135.00 [Ⓞ]
"	Local Government Act 2002 Section 150 Food Hygiene Regulations 1974 Regulation 83	Annual Inspection and Administration Fee for Operation Requiring Permission Pursuant to Section 54(1) of the Health Act 1956. Determined by CEHO based on risk and size.	228.00 - 370.00 [Ⓞ]	220.00 - 360.00 [Ⓞ]
"	"	First Time Inspection of Unregistered Kitchen/ Operator for Temporary Use.	96.00	93.00

Environment and Planning

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
Fee	Local Government Act 2002 Section 150	Subsequent Inspection of Unregistered Food Premises for Temporary use.	52.00 [Ⓞ]	50.00 [Ⓞ]
	Food Hygiene Regulations 1974 Regulation 83	Approval of Temporary Food Stall Operated by Gisborne District Registered Premises Operator.	28.00 [Ⓞ]	27.00 [Ⓞ]
		Multiple premises at an event may be charged on a bulk time basis as determined by the CEHO (per hour).	110.00/hr	106.00/hr
"	Local Government Act 2002 Section 150	Hazardous Waste Storage and Collection		
		Receipt for storage	30.00	29.00
		Site visit for treatment/disposal/collection: First 15 minutes on site	30.00	29.00
		Thereafter per hour	110.00	106.00
		Mileage	74¢/km	72¢/km
"	"	Application Fee for Proposed New Registered or Licensed Premises		
		Minor	107.00	104.00
		Major	225.00	218.00
"	Local Government Act 2002 Section 150	Mobile Shop Licence	96.00 [Ⓞ]	93.00
	Gisborne District Mobile Shops, Hawkers, Stalls and Itinerant Traders Bylaw			
"	"	Hawkers Licence	25.00 [Ⓞ]	24.00 [Ⓞ]
"	"	Itinerant Traders Licence	90.00	87.00
"	Gisborne District Public Places Bylaw and Mobile Shops, Hawkers, Stalls and Itinerant Traders Bylaw	Stall in Public Place		
		Single event up to one week	14.00 [Ⓞ]	13.00 [Ⓞ]
		Other	29.00 [Ⓞ]	28.00 [Ⓞ]
"	Local Government Act 2002 Section 150	Special Duties		
		Charge out per hour	110.00	106.00
		Plus Disbursements	At cost	
"	Gisborne District Navigation and Safety Bylaw	Application for suspension or exemption	47.00	46.00
		Plus Disbursements	At cost	
		Other services or action (per hour)	110.00	106.00
		Plus Disbursements	At cost	
		Registration of personal watercraft	No fee	
"	Local Government Act 2002 Section 150	Removal of vessel or obstruction (per hour)	110.00/hr plus vessel hire	106.00/hr plus vessel hire
	General Harbour (Nautical and Miscellaneous) Regulations 1969 Section 21			
	Gisborne District Navigation and Safety Bylaw			
"	Local Government Act 2002 Section 150	Tier 1 Marine Oil Spill Plan Assessment		
		Lodgement	29.00	28.00
		Assessment (per hour)	110.00	106.00
		Audit (per hour)	110.00	106.00
"	"	Gambling Venue Consent		
		Application fee	203.00	196.00
		Plus notification/hearing costs	At cost	

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
Fee	Local Government Act 2002 Section 150	Extract from record Miscellaneous activity plus special events not otherwise chargeable (per hour) Plus Disbursements	26.00 110.00 At cost	25.00 106.00
"	"	Rodent Poison Small Large	2.00 5.00	
"	"	Investigation and clean up of litter and dumped rubbish (per hour) Plus Disbursements	110.00/hr At cost	106.00/hr
"	Gisborne District Keeping of Animals, Bees and Poultry Bylaw	Application for approval to keep animals, poultry or bees and first monitoring visit. Monitoring and enforcement (per hour).	59.00@ 110.00	58.00@ 106.00
INFRINGEMENT OFFENCES and FEES				
Litter Act 1979 Sections 13, 14 and 15		Description of Offence	Infringement Fee	
"	Section 15(1)(a)	The depositing of any litter in or on any public place: - Minor - Medium - Major Definitions on page 116-117.	100.00 200.00 400.00	
"	Section 15(1)(b)	The depositing of any litter in or on any private land without the consent of its occupier: - Minor - Medium - Major Definitions on page 116-117.	100.00 200.00 400.00	
"	Section 15(1)(A) Section 15(1)(b)	Having deposited any litter in or on any public place or in or on any private land without the consent of its occupier, leaves the litter there: - Minor - Medium - Major Definitions on page 116-117.	100.00 200.00 400.00	

NB: Unpaid infringement fees and Council costs will be recovered on summary conviction.

DEFINITIONS

(A) Minor Littering - INFRINGEMENT FEE \$100.00

Minor littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

- ▶ Cigarette butts
- ▶ Wrappers/paper
- ▶ Chewing gum
- ▶ Small food waste
- ▶ Takeaway food/drink containers
- ▶ Fish and chip papers
- ▶ Plastic drink bottle(s)
- ▶ Aluminium cans

NB: For cigarette butt littering, this is a two step enforcement process.

- ☞ **First Step:** Educate/warning – offender advised this is not acceptable.
If a person is found depositing cigarette butt litter having already been warned, an infringement fee of \$100 will be issued.
- ☞ **Second Step:** If a person is found depositing cigarette butt litter, having already been warned, an infringement fee of \$100 will be issued.

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
-------------	-----------------------	---------	---------------------	------------------------------

(B) Medium Littering - INFRINGEMENT FEE \$200

Medium littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

- ▶ Single used disposal nappy or nappies
- ▶ Small dumping (e.g. shopping bags) – domestic/commercial waste in or by public litter bins
- ▶ Small dumping in or by commercial waste bins/clothing bins/recycling stations
- ▶ Persistent use of unofficial bags without council stickers
- ▶ Small insecure load from truck or trailer
- ▶ Domestic waste placed in a council litter bin.

Small dumping defined as: one shopping bag or single item

Small insecure load: paper, single item, grass clippings, dust that has come off a truck or trailer

(C) Major Littering - INFRINGEMENT FEE \$400

Major littering is defined as depositing in or on a public place or in or on private land without the consent of the occupier:

- ▶ Household waste
- ▶ Commercial waste
- ▶ Green waste
- ▶ Car parts
- ▶ Any other litter defined in the Litter Act 1997 not defined as a minor or medium littering above.

Definition

Domestic Waste: Waste generated in households, both urban and rural

Commercial Waste: Waste generated by commercial businesses, institutions and small industrial business such as retail and construction

NB: Sections 15(2) and 16 of the Litter Act 1997 define the depositing of glass or glass bottles (or broken glass bottles) as a dangerous form of litter and thus considered by council as a major littering offence.

The decision whether to issue an infringement notice for major littering or to refer the matter to the District Court will be determined on a case-by-case basis, based on the severity and malicious intent of the alleged offence.

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
Fee	Gisborne District Public Places Bylaw	DESCRIPTION OF OFFENCE		
"	Clause 6.2(A)	No person shall play any game or use any object including skating devices, cycles or motorised scooters recklessly or in a manner which may intimidate, cause annoyance or inconvenience, be dangerous or injurious or cause an obstruction or nuisance to persons in the public place, or damage the public place. - First offence - Second offence	55.00 100.00	
"	Clause 6.2(b)	No person shall drive any vehicle in a manner that is dangerous or inconsiderate to pedestrians or other vehicles. - First offence - Second offence	55.00 100.00	
"	Clause 9.1(c)	The depositing of any household or trade refuse in or around a public litter receptacle on any public place.	100.00	
"	Clause 9.2	Causing, permitting or suffering any litter to escape from a receptacle or vehicle onto any public place.	100.00	

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
Fee	Gisborne District Public Places Bylaw Clause 17.1	No person shall ride a skating device in any area defined in the schedule of this bylaw: - First offence - Second offence	55.00 100.00	
"	Clause 17.2	No person shall ride a skating device on any footpath outside areas defined in the schedule of this bylaw without due care to ensure no damage is caused to any property or without reasonable consideration for other persons using the footpath: - First offence - Second offence	55.00 100.00	
"	Resource Management Act 1991 and Resource Management (Infringement Offences) Regulations 1999	Infringement offences.	As per regulations	
"	Local Government (Infringement Fees for Offences Gisborne district Navigation Bylaw) Regulations Gisborne District Navigation Bylaw	Infringement offences.	As per regulations	

NB: Unpaid infringement fees and Council costs will be recovered on summary conviction.

2.4 Animal Control

Fee	Dog Control Act 1996 Section 37	DOG REGISTRATION Rural livelihood - discount for prompt payment of \$20 if paid by 31 July 2009 (DFPP \$20) .	60.00 20.00	59.00
"	"	Normal urban and including those in rural areas not required for rural livelihood (DFPP \$20) .	89.00	87.00
"	"	Dangerous dog owner (rural and urban) (DFPP \$20) .	206.00	200.00
"	"	Probationary dog owner (rural and urban) (DFPP \$20) .	127.00	123.00
"	"	East Coast pig hunting club member (DFPP \$20) .	79.00	77.00
"	"	Selected owner policy (DFPP \$20) .	71.00	69.00
"	"	Superannuitants (DFPP \$20) .	65.00	64.00
"	"	NZ licensed dog owner (DFPP \$20) .	61.00	59.00
"	"	Guide and hearing dogs.	1.00	
"	"	Penalty Fee All dogs	20.00	
"	Dog Control Act 1996 Section 68	IMPOUNDING DOGS Between 8.00am and 4.30pm on Weekdays		
"	"	- First impounding	69.00	67.00
"	"	- Second impounding	84.00	82.00
"	"	- Subsequent	96.00	93.00
"	"	After Hours and Weekend		
"	"	- First impounding	79.00	77.00
"	"	- Second impounding	96.00	93.00
"	"	- Subsequent	107.00	103.00
"	"	Sustenance per day	17.00	
"	"	Advertising	At cost	
"	"	DOG COLLARS		
"	"	- Medium/large	10.00	
"	"	- Large	12.00	
"	"	- Duplicate tags	2.50	
"	"	- Microchipping	20.00	

NB: Premium and concessionary rates established for urban dogs are to apply throughout the district.

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
Fee	Impounding Act 1981 Section 14	IMPOUNDING STOCK		
"	"	Between 8.00am and 4.30pm on Weekdays		
"	"	- First impounding	59.00	57.00
"	"	- Second impounding	74.00	72.00
"	"	- Subsequent impounding	85.00	82.00
"	"	After Hours and Weekend		
"	"	- First impounding	69.00	67.00
"	"	- Second impounding	84.00	82.00
"	"	- Subsequent impounding	96.00	93.00
"	"	Sustenance (per day)	At cost	
"	"	Advertising	At cost	
"	Impounding Act 1981 Section 15(1)	DRIVING CHARGES		
"	"	Stock control charge out rate (per hour)	70.00	68.00
"	"	Plus Disbursements: Mileage	Vehicle cost/km	
"	"	Others	74¢/km	72¢/km
"	"		At cost	
"	"	DOSING TABLETS		
"	"	Paratak	70¢ per pill	
"	"	Paratak Plus	2.00 per pill	
"	Dog Control Amendment Act 2003 s.65(1)	First Schedule		
"		Infringement Offences and Fees		
"	Sections	Brief Description of Offences	Infringement Fee	
"	18	Willful obstruction of dog control officer or dog ranger.	750.00	
"	19(2)	Failure or refusal to supply information or willfully providing false particulars.	750.00	
"	19A(2)	Failure to supply information or willfully providing false particulars about dog.	750.00	
"	20(5)	Failure to comply with any bylaw authorised by the section.	300.00	
"	28(5)	Failure to comply with effects of disqualification.	750.00	
"	32(2)	Failure to comply with effects of classification of dog as dangerous dog.	300.00	
"	32(4)	Fraudulent sale or transfer of dangerous dog.	500.00	
"	33(E)(2)	Failure to comply with effects of classification of dog as menacing dog.	300.00	
"	36A(6)	Failure to implant microchip transponder in dog.	300.00	
"	41	False statement relating to dog registration.	750.00	
"	42	Failure to register dog.	300.00	
"	46(4)	Fraudulent procurement or attempt to procure replacement dog registration label or disc.	500.00	
"	48(3)	Failure to advise change of dog ownership.	100.00	
"	49(4)	Failure to advise change of address.	100.00	
"	51(1)	Removal, swapping or counterfeiting of registration label or discs.	500.00	
"	52A	Failure to keep dog controlled or confined.	200.00	
"	53(1)	Failure to keep dog under control.	200.00	
"	54(2)	Failure to provide proper care and attention, to supply proper and sufficient food, water and shelter and to provide adequate exercise.	300.00	

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
Fee	Dog Control Amendment Act 2003 s.54(1) Sections			
"	54A	Failure to carry leash in public.	100.00	
"	62(4)	Allowing dog known to be dangerous to be at large unmuzzled or unleashed.	300.00	

NB: Unpaid Infringement fees and Council costs will be recovered on summary conviction.

2.5 Liquor Licensing

Fee	Sale of Liquor Amendment Regulations 2000 Section 29	DISTRICT LICENSING AGENCY On Licence.	776.00	
"	"	Renewal On Licence.	776.00	
"	"	Variation or cancellation to conditions of On Licence.	776.00	
"	"	On Licence (BYO).	132.00	
"	"	Variation or cancellation to conditions of On Licence (BYO).	132.00	
"	"	Renewal On Licence (BYO).	132.00	
"	"	Conveyance On Licence.	776.00	
"	"	Off-Licence.	776.00	
"	"	Renewal Off Licence.	776.00	
"	"	Variation or cancellation to conditions of Off Licence.	776.00	
"	"	Club Licence.	776.00	
"	"	Renewal Club Licence.	776.00	
"	"	Variation or cancellation to conditions to Club Licence.	776.00	
"	"	Manager's Certificate.	132.00	
"	"	Renewal Manager's Certificate.	132.00	
"	"	Record extraction.	23.00	

NB: All fees set by regulation. 32% of fee payable to Liquor Licensing Authority for above.

"	Section 29	Special Licence Temporary Authority	63.00 132.00	
"	Regulation 30	For Information: Fees Payable to Licensing Authority: - Appeal against District Licensing Agency. - Extract from record. NB: 32% of fee payable to Liquor Licensing Authority.	322.00 20.00	
"	Local Government Act 2002 Section 150	INSPECTION Compliance Certificate (Building Act and Resource Management Act) for new premises or premises seeking variations.	85.00	
"	"	Preparation and lamination of public notices.	11.00	
"	"	Administration - per hour.	110.00/hr	106.00/hr

In the event the application is withdrawn, consideration will be given by the Chief Environmental Health officer for a refund. Administration costs will be charged prior to any refund being made. There will be no refund on Special Licence applications. Fees are set by regulation and are outside Council's control. They are subject to change without notice.

Charge Type	Authority/Requirement	Subject	2010/2011 Charge \$	2009/2010 Where Different \$
2.6 Parking				
	Gisborne District Traffic and Parking Bylaw	Parking 2 hours CBD pay and display parking space.	1.00/hr	
		Parking 8 hours CBD metered parking space.	0.50/hr	
		CBD Resident's Parking Permit	\$150.00	

NOTE: Parking infringement fees and stationary vehicle offences infringement fees are all set by statute, specifically Part 1 of Schedule 2 of the Transport Act 1962.

2.7 Rural Fire				
Fee	Forest and Rural Fires Act 1977	Fire Ground Position		
		Firefighter (per hour).	35.00	34.00
		Crew Leader (per hour).	41.00	40.00
		Sector Supervisor (would include Deputy Principal Rural Fire Officer and Council Rural Fire Officer (per hour)).	52.00/hr	54.00/hr
		Senior Incident Management Team Positions and Principal Rural Fire Officer (per hour/day).	69.00/hr 828.00/day	68.00/hr 820.00/day

Appliances and equipment should be charged out at the rates recommended by the National Rural Fire Authority in the Annual Review of NRFA Equipment Hire Rates circular available from the Principal Rural Fire Officer or <http://www.nrfa.org.nz> (attached).

- Key**
- * Items are charged at actual and reasonable cost unless otherwise identified.
 - ** Reserve right to charge for additional time.
 - *** **In respect of resource consent applications, Council may charge a deposit of up to 100% of the estimated cost of processing a consent.**
 - **** Charge out rate in respect of processing of resource consent applications is \$115.50.
 - ① **Items** are charged at actual and reasonable cost to memorandum/consent stage. Charges for subsequent required inspections are made at uplift of consent on the basis of specific quoted schedule. Council reserves the right to recover additional inspection charges made necessary by action or inaction of consent holder.
 - ② **Includes** one inspection, additional inspections at cost. Special arrangements can be made for multiple marquees.
 - ③ Pools on a hill/slope or with a value of over \$20,000 will require a full actual and reasonable cost Building Consent.
 - ④ Jobs that require only one inspection will be at a lesser rate. This is at the discretion of Council building official.
 - ⑤ \$90 discount to apply if payment made by due date together with completed application.
 - ⑥ Stall fee may also apply.
 - ⑦ Food premises fee may also apply.
 - ⑧ Temporary food premises and unregistered kitchen fee may also apply.
 - ⑨ CEHO may waive if application was made voluntarily and not subject to a complaint.
 - ⑩ Indicates authority also under Section 42 Transport Act 1962.
 - () Bracketed figure applies if paid within 72 hours of issue.

National Rural Fire Authority

9th Floor, AXA Centre, 80 The Terrace, Wellington

PO Box 2133, Wellington

Phone: 04 496 3600 Facsimile: 04 496 3700

15 September 2009

R15.05

F05.16

NATIONAL RURAL FIRE AUTHORITY CIRCULAR 2009/11

REVIEW OF NRFA EQUIPMENT HIRE AND PERSONNEL RATES SCHEDULE FOR APPLICATION IN RURAL FIRE FIGHTING FUND CLAIMS

Introduction

- 1) The National Rural Fire Authority (NRFA) has completed the annual revision of the fair and reasonable fire equipment hire and personnel rates Schedule to be used by Rural Fire Authorities (RFA's) when lodging claims on the NRFA Rural Fire Fighting Fund (RFFF).
- 2) This circular supersedes previous NRFA circulars 2005/10, 2006/11, 2007/12, and 2008/10 which related to RFFF rate revisions.

Application of NRFA Equipment Hire and Personnel Rates

- 3) The revised 2009/10 NRFA Equipment Hire Rates incorporate a Consumer Price Index (CPI) increase of 1.9% since the last revision of equipment hire rates in October 2008.
- 4) The revised 2009/10 NRFA Personnel Rates incorporate Labour Price Index (LPI) median increases of 2.8% since the last revision in 2008.
- 5) The new rates and accompanying key points, relating to each rate type are explained more fully in the attached Annex A. For ease of calculation hourly, shift and half shift rates for equipment and personnel has been rounded up to the nearest dollar. In addition outlined in more detail is a set of principles, which will be used to determine fair and reasonable rates for personnel who exceed the rates, prescribed in the schedule.
- 6) RFA's making claims on the RFFF also need to take note of the requirements of NRFA circulars: 2005/02 (Work/Rest Guidelines and Length of Assignment Guideline For Rural Fire Fighting Operations) and 2007/07 (Obligations of RFA's making Claims on the RFFF).
- 7) The RFA must verify (sign) that the contents of a claim on the RFFF are correct, and need to be aware that in doing so that person declares: "I certify that this claim is accurate and complete and meets the terms and conditions of Sections 46C and 46G of the Fire Service Act 1975". This statement must appear above the signature of the officer of the RFA verifying that claim, and be on the RFA letterhead. Any unsigned claims will not be accepted by the NRFA and will be returned to the RFA unregistered.
- 8) The NRFA RFFF claim workbook template (version 4.0, in excel) is available for RFA's electronically by e-mail from your Manager Rural Fire (MRF) or can be downloaded from the NRFA secure web site. In addition to providing a verified hard copy of the RFFF claim, with the required supporting documentation to the NRFA Wellington, it will assist with the assessment of the claim if the RFA can also send the completed electronic RFFF claim workbook to their relevant MRF. NOTE: All RFFF claims must be received by the NRFA, PO Box 2133, Wellington, within 3 months of the date of the fire ignition.

- 9) A requirement by the NRFA of RFAs making a claim on the RFFF is that RFAs will undertake a fire investigation appropriate to the size and cost of the fire, to determine the origin and cause of the fire (Refer NRFA Circular 2007/07). To assist RFA's with this requirement, the NRFA has templates for completing fire investigation reports which are available for RFAs to download from the NRFA secure web site.
- 10) The revised NRFA categories for rural fire vehicles and pumps are now incorporated into the schedule of NRFA fire equipment that is approved for claims on the RFFF. The categories with descriptor guidelines are attached as Annex B.
- 11) To assist RFA's in identifying the legal requirements of completing an RFFF claim, a checklist table for Fire Service Act compliance is attached as Annex C.
- 12) The new RFFF rates take effect from 1st October 2009 and will be applied by the NRFA in the administration of the RFFF from that date.



Murray Dudfield
National Rural Fire Officer

- Attached:
- Annex A: Summary of NRFA Fire Equipment Hire and Personnel Rates for application in Rural Fire Fighting Fund claims for fires occurring from 01 October 2009.
 - Annex B: The National Rural Fire Authority Rural Fire Vehicle /Appliance and Pump Categories Guidelines Version 2.0
 - Annex C: A checklist table for Fire Service Act compliance by RFAs for Rural Fire Fighting Fund claims.

**Summary of National rural Fire Authority (NRFA)
Equipment Hire and Personnel Rates for
Claims on the Rural Fire Fighting Fund (RFFF)**

(Effective for fires occurring from 1 October 2009)

1) NRFA RURAL FIRE VEHICLE / APPLIANCE RATES

Category	Type	Hourly Rate [\$ /hr]		Rate per Kilometre
		Working	Standby	
1	Personnel Transport	N/A	N/A	As per item 2 (a)
2	Smokechaser	\$22.00	\$2.20	\$1.23
3	Medium Appliance	\$107.00	\$10.70	\$2.33
4	Large Appliance	\$169.00	\$16.90	\$3.09
5	Medium Water Carrier	\$151.00	\$15.10	\$3.09
6	Large Water Carrier	\$178.00	\$17.80	\$4.56

a) Methodology

- i) The methodology used is applied from work done by consultants for the NRFA when the RFFF was established. This provides a schedule of fair and reasonable hire rates for fire equipment that is used to apportion costs for grant assistance to RFAs making a claim on the Rural Fire Fighting Fund.
- ii) Items of equipment were allocated a value and life based on estimates. In general, high cost items such as fire appliances are given a life of 10-20 years and other items varying life from 5-10 years. For example with rural fire appliances this takes into account although 10-20 years old, in many cases appliances have travelled only 15,000-25,000km.
- iii) Common costing components have been used in determining rates for equipment these being: life allocation, depreciation, repairs and maintenance, average invested capital, interest, insurance and overheads.
- iv) Appliance hourly rates are inclusive of that appliance, main pump, the appliance ancillary equipment. Additionally a per km rate for all kms travelled to, returning from, and at the fire, are claimable.
- v) For the time involved at a fire, but not in use, a 10% standby rate has been included for the time that appliances are at a fireground.
- vi) NOTE: the relevant NRFA Rural Fire Vehicle / Appliance category descriptor with guidelines is attached for reference, as Annex B.

b) Validation Annex A.

- i) Signed validated vehicle/appliance running sheets for hours worked on the fireground and kms travelled relating to use and presence at the fire are required for inclusion in any claim.

2) SHIFT OR HALF SHIFT RATES

For the purposes of the fire fighting equipment as specified in the tables of this section, a shift is defined as the continual use of the equipment item for six (6) to twelve (12) hours.

Where the specified equipment item is working continuously beyond twelve (12) hours for a further six (6) to twelve (12) hours i.e. prolonged fire events, then this is deemed to be a second shift. Any period of less than six (6) hours is deemed to be half a shift.

a) **NRFA RATES PER KILOMETRE**

Bus (20 persons or more)	\$1.87/km
Van (10 seater)	\$1.23/km
Car or Utility (4 x 2)	\$0.64/km
Utility (4x4)	\$0.93/km
All types of trailers and caravans	\$0.18/km (includes Command Kit caravans)

i) Vehicles will be based on:

- (1) Kms travelled to and from, and in use at the fire.
- (2) Running kms are to be validated. Requires signed vehicle running sheets for fire related vehicle use.

b) **NRFA MOTOR MANUAL EQUIPMENT RATES**

Item	\$/Shift	\$/Half Shift
Chainsaws	\$38	\$19
Brushcutters	\$24	\$12
4 X 4 (Quad) Bikes	\$57	\$28

- (1) Includes use of 4 x 4 bikes, chainsaws and brushcutters.
- (2) Requires signed running/time sheet validation of use on the fireground.

c) **NRFA COMMAND KIT RATE**

Item	\$/Shift	\$/Half Shift
Complete and dedicated kit (registered with NRFA)	\$562	\$281
Complete but not dedicated kit (registered with NRFA)	\$140	\$70
Basic Kit	\$56	\$28

i) Command Kits:

- (1) Three levels of kit. The contents of which are to be based on the NRFA Circular 2003/04.
- (2) Complete dedicated and complete non-dedicated kits are to be registered with the NRFA. (Note: Claims on non-registered units will be disallowed and default to a basic kit rate.)
- (3) A basic kit does not need to be registered.

d) **NRFA RATES FOR RADIOS**

Item	\$/Shift	\$/Half Shift
Non dedicated handhelds and mobiles (in use)	\$8	\$4
Portable radio unit (repeater)	\$135	\$68

i) Radios:

- (1) All radios attract the same rate.
- (2) Dedicated command kit radios are incorporated in the Command Kit allowances.
- (3) All require signed validation of use and/or presence at the fireground.

e) NRFA RATES FOR PORTABLE PUMP KITS AND PORTABLE DAMS

Item	\$/Shift	\$/Half Shift
HPLV Pump (e.g. Wajax or equivalent)	\$171	\$85
LPMV Pump (e.g. Firemaster HP50/HP80 or equivalent)	\$92	\$46
MPMV Pump (e.g. Firemaster 10/18/20 or equivalent)	\$242	\$121
HPHV Pump (e.g. Angus, Firemaster 15/25/35 or equivalent)	\$322	\$161
Portable Dam (less than 1000 litres capacity)	\$51	\$25
Portable Dam (greater than 1000 litres capacity)	\$102	\$51

- i) NOTE: Refer to the relevant NRFA Pump category and type/s, which are attached as part of Annex B.
- ii) Portable Pump Kit rates are inclusive of the pump and ancillary waterway equipment.
- iii) Requires signed running / time sheet validation of use on the fireground.

f) NRFA RATES FOR FIRE FIGHTING HOSE USE AT WILDFIRE

Forestry (41mm and 25mm)	\$57/pack/incident
Instantaneous (70mm)	\$10/length)

- i) Based on forestry packs and lengths of instantaneous coupled hose actually used at an incident.
- ii) Rates for hose use are per an incident.

g) NRFA RATES FOR HOSE CLEANING AND TESTING

Forestry (41mm and 25mm)	\$74/pack
Instantaneous (70mm)	\$10/length)

- i) Hose and Hose Cleaning:
 - (1) Hose cleaning/testing one rate each for forestry (25 – 41mm), and instantaneous (70mm).

h) NRFA RATES FOR HELICOPTER BUCKETS

Item	\$/Shift	\$/Half Shift
Helicopter Bucket <550 litres	\$128	\$64
Helicopter Bucket 600 - 1000 litres	\$229	\$114
Portable Dam (greater than 1000 litres capacity)	\$102	\$51

- i) Helicopter Buckets:
 - (1) These rates apply to helicopter buckets owned by other than aircraft operators, e.g. the RFA is the bucket owner .
 - (2) Requires signed timesheet validation of use on fireground.

3) NRFA RATES FOR CONSUMABLES

- a) To provide for the actual costs of suppressant, retardant, soap capsules, food and drinking water. Also includes commercial cleaning of PPE.
- b) Consumables:
 - i) Includes suppressant, retardant, soap capsules, food, and drinking water.
 - ii) Costs for commercial cleaning of PPE.
 - iii) Documentation showing evidence of item purchased (or service in the case of PPE cleaning), and use on the fireground is required for all items.

4) NRFA RATES FOR PERSONNEL

Fireground role	Maximum NRFA Grant	Comment
Firefighter	\$35/hr	All rates inclusive of on-costs
Crew Leader	\$41/hr	
Sector Supervisor	\$52/hr	
Senior IMT positions	\$69/hr \$828/day max	Plan/Ops/Log Managers
Incident Controller	\$69/hr \$828/day max	

- a) Personnel Rates:
 - i) The NRFA schedule of fair and reasonable personnel hourly rates is based on the role held on the fire ground, not on the designation of the person in his or her everyday job. These rates are inclusive of any on-costs.
 - ii) The personnel hourly rates schedule is the NRFA policy position and applies where an RFA is seeking personnel salary/wages costs incurred at a wildfire where a claim has been made on the RFFF.
 - iii) Claims made on the RFFF for RFA employees salary/wages, including Voluntary Rural Fire Force persons, are to be made by Rural Fire Authorities to individuals and the standard IRD taxation rules relating to employer /employee relationships shall apply.
 - iv) The NRFA fair and reasonable personnel hourly rates schedule has no bearing on what charges RFA's have set or may have to pay under employee(s) individual employment agreements/industrial awards.
 - v) In all cases verified documentary evidence of time worked by firefighter/managers, role/position filled on the fireground and payment made or received shall be necessary to qualify for a RFFF grant.
 - vi) For the senior IMT positions a maximum daily rate applies where those personnel work more than 12 hours in an operational shift.
 - vii) In exceptional circumstances an RFA may apply to the National Rural Fire Officer for an exemption if the RFA wishes to claim personnel rates in excess of the NRFA personnel hourly rates schedule. In such cases full documentation with sound reasoning as to why the higher rates have been charged, must be provided. The principals to be applied to justify an exemption above that prescribed in the schedule are:
 - (1) The rates claimed are the actual payment made to the individual.
 - (2) Payments made on Statutory Holidays are in accordance with the Holidays Act 2003.
 - (3) It is clear that best endeavours have been taken by the RFA to manage personnel fatigue.
 - (4) Other management and cost effective options were not available.

National Rural Fire Authority

Rural Fire Vehicle Categories

General: The following Categories are guidelines and provide minimum requirements recommended for use by Rural Fire Authorities. Local circumstances and conditions need to be taken into consideration for the detailed equipping of these vehicles.

Categories: Category One – Personnel Transport
 Category Two – Smokechaser
 Category Three – Medium Rural Fire Appliance
 Category Four – Large Rural Fire Appliance
 Category Five – Medium Water Carrier
 Category Six – Large Water Carrier

Category One – Personnel Transport

For transporting personnel to and from the fire ground. e.g. when a Volunteer Rural Fire Force has only the one fire appliance and numerous personnel available.

May be 4x2 or 4x4 capable and set up to also carry a small amount of supporting items such as communications equipment, food and water or hand tools.

Category Two – Smokechaser

For both crew transportation and provision of light weight firefighting equipment. May carry a small amount of water (less than 500 litres), a small pump and hose reel and some hand tools or may not carry water, but the likes of a wajax pump, hose packs and hand tools.

Generally a 4x4 single or double cab utility.

Category Three – Medium Rural Fire Appliance

An appliance for use in areas where access for a large vehicle can be limiting and where the nature of the terrain and incidents a small crew/vehicle provides for rapid deployment.

A 4 x 4 single or double cab vehicle of 6–7 tonne GVM capacity. Carrying for example 1,800 to 2,000 litres of water, Class A foam capable, a portable fire pump, hose packs, waterway equipment and some hand tools.

Category Four – Large Rural Fire Appliance

An appliance for use in areas where access is not an issue and the nature of the area requires a higher capacity of water and equipment to be carried.

A 4 x 4 single or double cab vehicle of 12–14 tonne GVM capacity. Carrying for example 3,600 to 4,000 litres of water, Class A foam capable, 2 portable fire pumps, hose packs, waterway equipment and hand tools. Basically double capacity of water and equipment to the Medium Rural Fire Appliance.

Category Five – Medium Water Carrier

Providing additional water to supply the likes of a medium size rural fire appliance in areas where access for a large water carrier can be limiting. Where by the nature of the terrain smaller vehicles provide for rapid deployment and better access.

Generally a 4 x 2 (with diff lock) single cab vehicle of 14 tonne GVM capacity. Carrying for example 6,000 to 7,000 litres of water, 2 portable medium volume fire pumps, high volume hose and waterway equipment.

Category Six – Large Water Carrier

To provide additional water to support the likes of a large rural fire appliance in areas where the terrain and roading allows greater access and / or the nature of the area requires a higher capacity of water and equipment to be carried.

Generally a 6 x 4 single cab vehicle of 16 – 18 tonne GVM capacity. Carrying for example 8,000 to 14,000 litres of water, 2 portable fire pumps, high volume hose and waterway equipment.

National Rural Fire Authority

Rural Fire Pump Categories & Types

High Pressure Low Volume (HPLV) – 100 lt/min at 1700 kPa minimum

Wajax Mk3 (Rotax engine)
Wajax Mk4 (Rotary engine)
Wajax Mk5 (Robin engine)
Wick 375 (Solo engine)
Wick BN4200 (18HP Briggs & Stratton)

Low Pressure Medium Volume (LPMV) – 300 lt/min at 300 kPa minimum

Aqualite
Firemaster HP50
Firemaster HP80
Firemaster Quick-fill 13
Phoenix Quick-fill 13
Waterous Floto STD
Phoenix D400 (diesel engine)

Medium Pressure Medium Volume (MPMV) – 500 lt/min at 500 kPa minimum

LW800 (Angus Fire)
Firemaster 10
Firemaster 18
Firemaster 22
Firemaster D600 (diesel engine)
Phoenix Maxflo 18
Phoenix D600 (diesel engine)
Phoenix Millennium 900
Waterous PB18 2515
Waterous PB18 3030
Waterous PB18 4025B

High Pressure High Volume (HPHV) – 900 lt/min at 700 kPa minimum

Angus 1200
Firemaster 15
Firemaster 20
Firemaster 35
Phoenix Maxflo 35
Waterous E603
Waterous E604

Annex C

Checklist table for Fire Service Act compliance by Rural Fire Authorities (RFA) for Rural Fire Fighting Fund Claims (Fire Service Act, 1975)

Check No.	Plain English Text	Legal Reference	Initial or Not
1	The fire originates in the RFA's area.	46C(1)(a)	
2	The fire is not in a "defence" area of "commercial or semi-commercial" forest area.	46C(1)(a) (i) and (ii)	
3	The fire is outside an Urban Fire District.	26	
4	The RFA has notified the National Rural Fire Officer of the date of the fire, the point of origin or probable point of origin and cause or likely cause.	46C(1)(c) (i) and (ii) and (iii)	
5	Whether or not the RFA performance was satisfactory or not under its most recent performance assessment - if undertaken.	46C(1)(ca)	
6	The RFA submits the claim to the NRFA within 3 months.	46C(1)(d)	
7	The RFA gives the NRFO evidence etc so that the fires "point of origin" or probable point of origin and the cause or likely cause of the fire can be determined.	46C(1)(e)	
8	The RFA provides fully verified particulars of fire costs (e.g. Daily Time Records for people and plant, flight Summary sheets, Vehicle Running books, verifiable tax invoices etc).	46C(1)(f)	
9	That the RFA has met all costs of fire control, restriction and suppression by:	46C(1)(h)	
	• Any other Fire Authority.	46C(1)(h)(i)	
	• Any fire brigade.	46C(1)(h)(ii)	
	• By the NZ Fire Service Commission.	46C(1)(h)(iii)	
	• By an industrial or defence fire brigade.	46C(1)(h)(iv)	
	• By an Council controlled organisation as defined by the Local Government Act such as a "Local Authority Trading Enterprise".	46C(1)(h)(v)	
	• By any company, corporation, partnership or person.	46C(1)(h)(vi)	
10	The RFA agrees to be joined to and represented by the NZ Fire Service Commission in any proceedings against any party whom the Commission believes to be responsible for the fire in any way whatsoever. (Links to checklist Item 7.)	46G	
11	The RFA has a current Fire Plan. ¹	F&RF 12(4)	

¹ See Forest and Rural Fires Act, 1977. Section 12(1).

HB Williams Memorial Library

HB Williams Memorial Library

Fees and Charges - 1 July 2010 to 30 June 2011

ITEM	FEE	LOAN PERIOD
RENTAL FICTION	\$1.00	3 weeks
COMPACT DISCS	\$2.00	3 weeks
ART REPRODUCTIONS	\$5.00	6 weeks
PERIODICALS	\$0.50	2 weeks
INTERLOANS	\$10.00 + any fees from loaning libraries	Various
RESERVES	\$2.00	Various
REPLACEMENT BORROWER CARDS	\$10.00	
OUTSIDE FREE MEMBERSHIP AREA SUBSCRIPTIONS ex Gisborne - Wairoa)		
Annual	\$55.00	Valid 12 months
6 months	\$27.50	Valid 6 months
3 months	\$16.50	Valid 3 months
PHOTOCOPYING - A4/A3	\$0.20	N/A
SCANNING and PRINTING	\$0.20	N/A
Earphones (buds)	\$2.00	N/A
SCAN TO DISC	\$1.00 + cost of disc supplied by Library only	
OVERDUE MATERIAL (per item)		
<u>Adult / Young Adult Membership</u>		
1 - 27 days	\$1.00	N/A
28 - 56 days	\$2.00	N/A
57 - 90 days	Account for Item	N/A
Administration on all overdue items	\$0.50	N/A
<u>Children's Membership</u>		
1 - 27 days	\$0.50	N/A
28 - 58 days	\$1.00	N/A
57 - 90 days	Account for item	N/A
Administration on all overdue items	\$0.50	N/A
LOST / DAMAGED MATERIAL	Replacement cost + \$5.00 administration cost per item (non-refundable)	N/A
REFERENCE ENQUIRIES FROM OUTSIDE FREE MEMBERSHIP AREA	\$40.00 per hour or part thereof & copying charges	N/A
WITHDRAWN STOCK		
Children's Books	\$1.00	
Art reproductions	\$10.00	

Rockforte Finance Olympic Pool Complex

Rockforte Finance Olympic Pool Complex

Fees and Charges - 1 July 2010 to 30 June 2011

INDIVIDUALS	PROPOSED RATES EFFECTIVE 1 JULY 2010		
ADMISSIONS	CATEGORY 1	CATEGORY 11 (Inclusive Discount)	CATEGORY 111 (Inclusive Discount)
Adult	\$3.50	\$3.20	\$2.70
Child	\$2.50	\$2.30	\$1.90
Students (with ID)	\$2.50	\$2.30	\$1.90
Senior Citizen (increase age to 65)	\$2.50	\$2.30	\$1.90
Under 2 years (with swimmer nappy)	FREE	FREE	FREE
Under 2 years (without swimmer nappy)	\$2.50	N/A	N/A
Aqua fitness (general)	\$6.50	N/A	N/A
Aqua fitness (50s Forward)	\$5.00	N/A	N/A
Spectator	\$1.50	N/A	FREE
CONCESSION CARDS			
Adult Swim - 20 visits	\$70.00	N/A	N/A
Child Swim - 20 visits	\$47.00	N/A	N/A
FACILITIES			
Hydroslide	\$4.00	N/A	N/A
Spa / Therapy Pool	\$4.50	\$3.60	\$3.00
SWIM and SPA / THERAPY - DAY PASS			
Adults	Admission + \$2.50	Admission + \$2.50	Admission + \$2.50
Child, Students, Senior Citizen	Admission + \$2.50	Admission + \$2.50	Admission + \$2.50
ALL YEAR SWIM PASS			
Adults	N/A	N/A	\$275.00
Students, Children, Seniors	N/A	N/A	\$190.00
COMET SWIM CLUB MEMBERS			
	CASUAL	COMET SWIPE CARD - (25% Discount)	
Training Sessions - Learner (80%)	\$2.00	\$1.50	
Training Sessions - Squad (70%)	\$1.80	\$1.35	

DEFINITIONS

Category 1

All casual users.

Category 11 (Swipe Cardholders - see Swipe Card Regulations)

Regular users who hold a current swipe card.
Concession cardholders.

Category 111 ('Friends Cardholders')

Members of "Friends of the Olympic Pool Complex Society (Inc.)".

SWIPE CARD REGULATIONS

- ▶ \$2.50 for purchase of Swipe Card.
- ▶ Swipe Cards are for regular pool users.
- ▶ Swipe Cards not used for more than 6 months become INVALID.
- ▶ INVALID Swipe Cards cannot be reactivated and will be deleted from the system (no refunds for funds on card account).

Rockforte Finance Olympic Pool Complex

GROUPS (5+ people paying all fees as one group)	RATE	PROPOSED RATES EFFECTIVE 1 JULY 2010		
		CATEGORY 1 (Inclusive Discount)	CATEGORY 11 (Inclusive Discount)	CATEGORY 111 (Inclusive Discount)
ADMISSIONS				
Adult	\$3.50	\$3.20	\$3.00	\$2.70
Child	\$2.50	\$2.30	\$2.10	\$1.90
Students	\$2.50	\$2.30	\$2.10	\$1.90
Senior Citizen (increase age to 65)	\$2.50	\$2.30	\$2.10	\$1.90
Under 2 years (with swimmer nappy)	FREE	FREE	FREE	FREE
Under 2 years (without swimmer nappy)	\$2.50	\$2.30	\$2.10	\$1.90
Aqua fitness (general)	\$6.50	\$6.00	\$5.50	\$5.00
Aqua fitness (50s Forward)	\$5.00	\$4.50	\$4.20	\$4.00
Spectator	\$1.50	\$1.20	\$1.00	\$0.80
Coaches, Instructors, Supervisors		FREE	FREE	FREE

FACILITIES				
Hydroslide	\$4.00	N/A	\$3.70	\$3.30
Spa / Therapy Pool	\$4.50	N/A	\$4.10	\$3.50

POOL and LANE HIREAGE				
25m Lane	per hour	\$9.00	\$7.50	\$5.50
50m Lane	per hour	\$18.00	\$15.00	\$10.00
Spa / Therapy Pool (exclusive)	per hour	\$60.00	\$45.00	\$30.00
Dive Pool (exclusive)	per hour	\$60.00	\$45.00	\$30.00

If lanes are hired exclusively, admission price is \$0.80 per swimmer using the lanes. (Maximum of 12 swimmers per lane.)

DEFINITIONS

Category 1

All casual groups.

Category 11

Regular user groups (minimum of 1 booking per month - account holders).

All school groups regardless of frequency of booking.

All group bookings between 1 April and 30 September.

Category 111

Groups from Organisation or Corporate members of the "Friends of the Olympic Pool Complex Society (Inc)".

SPECIAL SERVICES	PROPOSED RATES EFFECTIVE 1 JULY 2010	
GEAR HIREAGE (see notes)		
BBQ Only	90 min	\$20.00
BBQ (private setting)	3 hours maximum	\$40.00
Security Lockers	3 hours maximum	N/A
Towel / Togs		\$2.50
Kayak (in pool only)	per hour	\$8.00
Flippers / Aqua jogging belt		\$2.00
Under Water Hockey Equipment		\$10.00
Life Jacket (\$20.00 deposit)		\$5.00
OPC Marquise inside complex	per hour	\$40.00
OPC Marquise to take outside complex (overnight with special approval only)	per day	\$80.00

Note: All gear hireage is strictly at the discretion of pool staff.

Rockforte Finance Olympic Pool Complex and Solid Waste

DEFINITIONS

Category 1

All casual users and groups.

Category 11

Regular user groups (minimum of 1 booking per month - account holders).

All school groups regardless of frequency of booking.

All group bookings between 1 April and 30 September.

Category 111

Groups from Organisation or Corporate members of the "Friends of the Olympic Pool Complex Society (Inc)".

CHURCHILL PARK		PROPOSED RATES EFFECTIVE 1 JULY 2010		
EVENTS	RATE	CATEGORY 1	CATEGORY 11 (Inclusive Discount)	CATEGORY 111 (Inclusive Discount)
50 - 100 people		\$220	\$165	\$110
101 - 250 people		\$330	\$250	\$165
251 - 500 people		\$550	\$415	\$275
500+ people		To be negotiated	To be negotiated	To be negotiated

CAMPING		SITE PLUS FIRST 2 PEOPLE	ADDITIONAL ADULT	ADDITIONAL CHILD
Tent Sites	per night	\$24	\$12	\$6
Campervan sites	per night	\$24	\$12	\$6

CABINS (8 Cabins Available)		OCCUPANCY	
	RATE	1 - 4 PEOPLE	ADDITIONAL PERSON
Commercial Rates	per night	\$80	+\$15
Discount Rates		Not-for-Profit Organisations	25%
		Off Peak (15 April - 15 October)	25%

Discounts can be compounding

DEFINITIONS

Category 1

All casual users and groups.

Category 11

Regular user groups (minimum of 1 booking per month - account holders).

All school groups regardless of frequency of booking.

All bookings between 1 April and 30 September.

Category 111

Groups from Organisations or Corporate members of the "Friends of the Olympic Pool Complex Society (Inc)".

Solid Waste

Fees and Charges - 1 July 2010 to 30 June 2011

Council will impose a surcharge of \$10 per tonne on all waste through transfer stations. This is to recover past deficits resulting from the investigation for a district landfill. This will be collected on behalf of Council by our waste contractor.

For transfer stations:

- ▶ GDC surcharge \$10 per tonne

Theatres

Lawson Field, War Memorial and Outdoor Theatres (GST Inclusive 12.5%)

Fees and Charges - 1 July 2010 to 30 June 2011

	Community Voluntary Organisations	Local Amateur Arts & Theatrical Groups Per Performance	Professional / Commercial (including Government Agencies)	Weddings & Social Functions	Professional Touring Groups / Professional Artists Per Performance
LAWSON FIELD THEATRE					
Hire Auditorium - less kitchen					
Per half day (tea facilities only)	\$185		\$263		
Evenings (tea facilities only)	\$257		\$376		
Full day (tea facilities only)	\$370	\$324	\$520		\$750
Same day matinees and night (extra)		\$93			\$360
<i>(Includes Rose Room except between 8am and 5pm weekdays)</i>					
Hire Rose Room - Meetings Only					
Per half day (tea facilities only)	\$139		\$165		
Evenings (tea facilities only)	\$196		\$206		
Full day (tea facilities only)	\$258		\$324		
Same day matinees and night (extra)		\$67			
Hire Kitchen per day (with any of the above combinations)	\$57	\$57	\$57		\$57
Weddings and Social Functions					
Per half day (includes kitchen)				\$299	
Evenings (includes kitchen)				\$361	
Full day (includes kitchen)				\$484	
WAR MEMORIAL THEATRE					
Per half day	\$185		\$263		
Evenings	\$257		\$376		
Full day	\$370	\$324	\$520		\$950
Rates for Setting Up					
Lawson Field	50%	50%	50%		\$220
War Memorial Theatre	50%	50%	50%		\$250
OUTDOOR THEATRE					\$500 minimum

Charity rates on application.

Gisborne Theatres (GST Inclusive 12.5%) Fees and Charges - 1 July 2010 to 30 June 2011

- Lawson Field Theatre..... Seating capacity 200
- Rose Room [Lawson Field Theatre] Seating capacity 100
- War Memorial Theatre Seating capacity 440

Security Deposit

A security deposit is required for all bookings. Bookings become confirmed on receipt of the payment. The deposit may be refunded if the booking is cancelled more than 35 days before first performance date.

Staff

Ticketing will be through the Gisborne Theatres Agent, Front of House Manager, Booking Office Cashier/ Programme Seller, Front of House Staff, Bar Staff and Set Up Technician, will be staffed by the theatre unless prior arrangements have been made with the Theatre Manager. It must be noted that although the theatre is the employer, the hirer is liable for all wages and incidental costs associated with the appropriate staffing of the theatres.

Lawson Field Theatre Including the Rose Room [with tables and chairs] on Performance Nights

PROFESSIONAL TOURING GROUPS/PROFESSIONAL ARTISTS

Minimum charge \$750 per performance

Minimum charge includes:

- ▶ Front of House Manager, including fire and safety checks, clear exits etc
- ▶ Booking office cashier/programme seller [up to a maximum of 2 hours]
- ▶ Toeatre set up technician [not exceeding 6 hours]
- ▶ 20 Luminaires
- ▶ Lighting control board
- ▶ CD player, tape deck, theatre speakers
- ▶ Tea facilities only
- ▶ Crockery and glass ware [charge for breakages and or missing items].

If the above items in the minimum charge are not required, this charge may be reduced on request (except safety check, which is not optional).

Additional costs [refer to additional charges and information sheet] will include:

- ▶ booking office fees
- ▶ energy charge [these are metered]
- ▶ essential FOH staff, including a safety check
- ▶ special stage setting costs
- ▶ stage Hands
- ▶ sound and additional Lighting Equipment
- ▶ use of kitchen [other than tea facilities].

Same Day Matinees and A Night Performance

Matinees are charged an extra \$360.00 plus any other additional costs.

Rehearsals, Set Up and Pack Out

The hirer may book the theatre for the purpose of holding rehearsals, without an audience, on arrangement with the Theatre Manager. These days must be booked at the same time, as the dates for the performances are booked. Energy charge will apply.

Charge per day \$220.

LOCAL AMATEUR ARTS and THEATRICAL GROUPS

This category includes local organisations, professional artists sponsored by local organisations, amateur companies and others ["others" as defined as a group of users which do not have sufficient criteria to justify charity rate for their shows].

Minimum charge \$324 per performance day.

Minimum charge includes:

- ▶ cleaning
- ▶ lighting control Board
- ▶ CD player, tape deck, theatre speakers.

Additional costs [refer to additional charges and information sheet] will include:

- ▶ manager [safety checks, clear exits etc]
- ▶ energy charges [these are metered]
- ▶ booking office fees
- ▶ additional sound and lighting equipment
- ▶ use of kitchen [other than tea facilities]
- ▶ tea facilities including the use of crockery and glassware
- ▶ extra cleaning as determined by the theatre manager when the theatre is not the agreed standard for the next user and requires more than 1 hour is cleaning.

Same Day Matinees and A Night Performance

Matinees are charged an extra \$93 plus any other additional costs.

Rehearsals, Set Up and Pack Out

The hirer may book the theatre for the purpose of holding rehearsals, without an audience, on arrangement with the Theatre Manager. These days must be booked at the same time as the dates for the performances are booked. Energy charge will apply.

Charge per day 50% discount.

CHARITY RATES LAWSON FIELD THEATRE and ROSE ROOM [with tables and chairs] on performance nights

To qualify for the charity rate, organisations must first make a written application for the discounted rate to the Manager of Community Facilities Assets. The Council must receive the application no later than 30 days before the day of issue.

Minimum charge per performance day on application.

Minimum charge includes:

- ▶ cleaning
- ▶ lighting control board
- ▶ CD player, tape deck, theatre speakers
- ▶ tea facilities only.

Additional costs [refer to additional charges sheet] will include:

- ▶ crockery and glass ware [charge for breakages and or missing items]
- ▶ energy charge [these are metered]
- ▶ booking office fees
- ▶ additional sound and lighting equipment
- ▶ use of kitchen [other than tea facilities]
- ▶ manager [safety checks, clear exits etc]
- ▶ extra cleaning as determined by the Theatre Manager when the theatre is not to the agreed standard for the next user and requires more than 1 hour is cleaning.

Same Day Matinees and a Night Performance

Matinees are charged an extra \$67 plus any other additional costs.

Rehearsals, Set Up and Pack Out

The hirer may book the theatre for the purpose of holding rehearsals, without an audience, on arrangement with the Theatre Manager. These days must be booked at the same time, as the performances are booked. Energy charge will apply.

Charge per day \$200.

CONFERENCES, SEMINARS, PRIZE-GIVINGS [where no charge is made for admission]

Professional/Commercial [including government agencies]

Minimum charge:

Per half day	\$263
Evening	\$376
Full day	\$520

Minimum charge includes:

- ▶ set up technician [not exceeding 4 hours]
- ▶ data show projector and screen
- ▶ use of rose room [with tables and chairs]
- ▶ 20 Luminaires
- ▶ microphones and theatre speakers
- ▶ tea facilities only with use of crockery and glass ware [charge for breakages and or missing items].

If the above items in the minimum charge are not required, this charge may be reduced on request (except safety check, which is not optional).

Additional costs [refer to additional charges and information sheet] will include:

- ▶ energy charge [these are metered]
- ▶ special stage setting costs
- ▶ additional sound and lighting equipment
- ▶ catering [venue caterers]
- ▶ use of kitchen [if not venue caterers].

Community Voluntary Organisations Rate

Before charity rate - minimum charge includes:

- ▶ data show screen
- ▶ use of rose room [with tables and chairs]
- ▶ 20 Luminaires
- ▶ microphones and theatre speakers
- ▶ tea facilities only with use of crockery and glassware [charge for breakages and/or missing items].

Additional costs [refer to additional charges and information sheet] will include:

- ▶ energy charge [these are metered]
- ▶ special stage setting costs
- ▶ additional sound and lighting equipment
- ▶ catering [venue caterers]
- ▶ use of kitchen [if not venue caterers]
- ▶ set up technician.

Minimum charge:

- ▶ Per half day \$185
- ▶ Evenings \$257
- ▶ Full Day \$370

Before Charity Rate Lawson Field Theatre

To qualify for the charity rate, organisations must first make written application for the discounted rate to the Manager of Community Facilities Assets.

The Council must receive the application no later than 30 days before the day of issue.

Minimum charge includes:

- ▶ as above.

Additional costs includes:

- ▶ as above.

Rose Room [Lawson Field Theatre]

CONFERENCES, SEMINARS, PRIZE-GIVINGS

Professional/Commercial [including government agencies]

Minimum Charge:

- ▶ Per half day \$165
- ▶ Evening \$206
- ▶ Full day \$324

Minimum charge includes:

- ▶ set up technician
- ▶ data show screen
- ▶ 10 spot lights
- ▶ white boards
- ▶ tables and chairs
- ▶ tea facilities only with use of crockery and glass ware [charge for breakages and or missing items].

If the above items in the minimum charge are not required, this charge may be reduced on request (except safety check, which is not optional).

Additional charges [refer to additional charges and information sheet] will include:

- ▶ catering [venue caterers]
- ▶ use of kitchen [if not venue caterers]
- ▶ energy charge [these are metered].

Community Voluntary Organisations Rate

Minimum charge:

- ▶ Per half day \$139
- ▶ Evenings \$196
- ▶ Full day \$258

Minimum charge includes:

- ▶ data show projector and screen
- ▶ 10 Spot lights
- ▶ white boards
- ▶ tables and chairs
- ▶ tea facilities only with use of crockery and glass ware [charge for breakages and or missing items].

Additional charges [refer to additional charges and information sheet] will include:

- ▶ set up technician
- ▶ catering [venue caterers]
- ▶ use of kitchen [if not venue caterers]
- ▶ energy charge [these are metered].

Charity Rate Rose Room [Lawson Field Theatre]

To qualify for the charity rate, organisations must first make written application for the discounted rate to the Manager of Community Facilities Assets. The Council must receive the application no later than 30 days before the day of issue.

Minimum charges include:

- ▶ as above.

Theatres

Additional charges include:

- ▶ as above.

WEDDINGS and SOCIAL FUNCTIONS INCORPORATING FOOD and DRINK

Minimum charge:

- ▶ Per half day \$299
- ▶ Evenings \$361
- ▶ Full day \$484

Minimum charge includes:

- ▶ tables and chairs
- ▶ bar and fridge

Additional charges [refer to additional charges and information sheet] will include:

- ▶ catering [venue caterers]
- ▶ use of kitchen [if not venue caterers]
- ▶ crockery and glass ware [charge for breakages and or missing items].

War Memorial Theatre

PROFESSIONAL TOURING GROUPS/PROFESSIONAL ARTISTS

Minimum charge \$950 per performance. Minimum charge includes:

- ▶ Front of House Manager [safety checks, clear exits etc]
- ▶ booking office cashier/programme seller [up to a maximum of 2 hours]
- ▶ set up technician [not exceeding 6 hours]
- ▶ 24 Luminaires
- ▶ lighting control board
- ▶ glass ware [charge for breakages and or missing items].

If the above items in the minimum charge are not required, this charge may be reduced on request (except safety check, which is not optional).

Additional charges [refer to additional charges and information sheet] will include:

- ▶ energy charge [these are metered]
- ▶ essential FOH staff
- ▶ special stage setting costs
- ▶ stage hands
- ▶ sound and additional lighting equipment

Same Day Matinees and a Night Performance

Matinees are charged an extra \$400 plus any other additional costs.

Rehearsals, Set Up and Pack Out

The hirer may book the theatre for the purpose of holding rehearsals, without an audience, on arrangement with the Theatre Manager. These days must be booked at the same time as the dates for the performances are booked. Energy charge will apply.

Charge per day \$215.

LOCAL AMATEUR ARTS and THEATRICAL GROUPS

This category includes local organisations, professional artists sponsored by local organisations, amateur companies and others ["others" as defined as a group of users which do not have sufficient criteria to justify the charity rate for their shows].

Minimum charge \$324 per performance day. Minimum charge includes:

- ▶ cleaning
- ▶ lighting control board.

Additional charges [refer to additional charges and information sheet] will include:

- ▶ manager [safety checks, clear exits etc]
- ▶ energy charge [these are metered]
- ▶ booking office fees [shows only]
- ▶ set up technician [if required]
- ▶ additional sound and lighting equipment.

Extra cleaning as determined by the Theatre Manager when the theatre is not to the agreed standard for the next user, and requires more than 1 hour is cleaning.

Same Day Matinees and a Night Performance

Shows only - Matinees are charged an extra \$110 plus any other additional costs.

Rehearsals, Set Up and Pack Out

The hirer may book the theatre for the purpose of holding rehearsals, without an audience, on arrangement with the Theatre Manager. These days must be booked at the same time as the dates for the performances are booked. Energy charge will apply.

Charge per day 50%.

CONFERENCES, SEMINARS, PRIZE-GIVINGS (where no charge is made for admission)**Professional/Commercial [including government agencies]**

Minimum charge:

- ▶ Per half day \$263
- ▶ Evening \$376
- ▶ Full Day \$520

Minimum charge includes:

- ▶ Front of House manager [safety checks, clear exits etc]
- ▶ set up technician
- ▶ stage luminaires.

Additional charges [refer to additional charges and information sheet] will include:

- ▶ energy charge [these are metered]
- ▶ special stage setting costs
- ▶ sound and additional lighting equipment

CONFERENCES, SEMINARS, PRIZE GIVINGS**Community Voluntary Organisations**

This category includes local organisations, professional artists sponsored by local organisations, amateur companies and others ["others" as defined as a group of users which do not have sufficient criteria to justify the charity rate for their shows].

Minimum charge:

- ▶ Per half day \$185
- ▶ Evening \$257
- ▶ Full Day \$370

Minimum charge includes:

- ▶ manager [safety checks, clear exits etc].

Additional charges [refer to additional charges and information sheet] will include:

- ▶ energy charge [these are metered]
- ▶ booking office fees [shows Only]
- ▶ additional sound and lighting equipment.

Charity Rate War Memorial Theatre

To qualify for the charity rate, organisations must first make written application to the Manager of Community Facilities Assets. The Council must receive the application no later than 30 days before the day of issue.

Minimum charge of application. Minimum charge includes:

- ▶ cleaning
- ▶ booking office cashier/programme seller [if required, up to a maximum of 2 hours]
- ▶ 24 Luminaires
- ▶ lighting control board.

Additional costs [refer to additional charges and information sheet] will include:

- ▶ manager [safety checks, clear exits etc]
- ▶ energy charge [these are metered]
- ▶ booking office fees
- ▶ additional sound and lighting equipment
- ▶ extra cleaning as determined by the Theatre Manager when the theatre is not to the agreed standard for the next user and requires more than 1 hour is cleaning.

Same Day Matinees and a Night Performance

Matinees are charged an extra \$65.00 plus any other additional costs.

Rehearsals, Set Up and Pack Out

The hirer may book the theatre for the purpose of holding rehearsals, without an audience, on arrangement with the Theatre Manager. These days must be booked at the same time, as the dates for the performances are booked. Energy charge will apply.

Charge per day 50%.

ADDITIONAL CHARGES and INFORMATION - PROFESSIONAL**Energy Charges:**

Power and gas at 35 cents per unit.

Technician:

Hourly rate for lighting, set or staging requirements \$35.00 per hour.

Tickets:

The Gisborne Theatres [GDC] are a Ticket Direct Agency, and as such provides tickets for all performances and events (both professional and local). Unless otherwise negotiated your event/performances at the theatres must use Ticket Direct booking system.

Venue Caterers:

Prices quoted on requirements. [Champagne Country Cuisine Caterers.]

Theatres

Front of House Staff:

\$30 each per hour.

Stage Hands:

\$25 each per hour.

Extra Sound and Lighting Equipment:

Costs quoted on requirements.

Grand Piano:

\$50 per performance.

Upright Piano:

\$20 per performance.

Hire of Follow Spot:

\$35 per performance.

Use of Kitchen [if not by Theatre Caterers]:

\$57 per day.

Raised Stage [if used outside of the Lawson Field Theatre]:

\$37 per section per day [sections 2.4M X 1.2M].

Additional Cleaning or removal of Rubbish:

\$25 per hour.

Non-Return of Key:

A minimum charge of \$50 per key.

Security

It should be noted that stage access door, back theatre doors and back stage security is the sole responsibility of the hirer from pack in, to pack out of the venue. The Theatre Manager will, if requested, supply security staff in arrangement with the hirer and at a cost to the hirer

ADDITIONAL CHARGES AND INFORMATION – LOCAL and OTHER**Energy Charges:**

Power and gas at 35 cents per unit.

Technician:

Hourly rate for lighting, set or staging requirements \$30 per hour.

Tickets:

The Gisborne Theatres [GDC] are a Ticket Direct Agency, and as such provides tickets for all performances and events (both professional and local). Unless otherwise negotiated your event/performances at the theatres must use Ticket Direct booking system.

Safety Check (Fire exits and doors clear, set and back stage safety):

\$50 per performance (including full dress rehearsals). This charge is a safety requirement and is not optional.

Tea Facilities only including use of crockery and glass ware:

(Extra charges for breakages and or missing items.) \$30 per day.

Grand Piano:

\$120 per performance

Upright Piano:

\$20 per performance (50% discount if piano is tuned by a professional).

Hire of Follow Spot :

\$35 per performance.

Use of Kitchen:

\$57 per day.

Raised Stage (if used outside of the Lawson Field Theatre):

\$37 per section per day (sections 2.4m x 1.2m).

Additional Cleaning or Removal of Rubbish:

\$57 per hour.

A minimum charge of \$35 per day.

Utilities (Stormwater, Wastewater and Water)

Fees and Charges - 1 July 2010 to 30 June 2011

CONNECTION FEE TO THE PUBLIC NETWORK

Stormwater and Wastewater

Wastewater and stormwater have no connection fees.

Trade Waste Fee

1 July 2009, the trade waste discharge fee was increased from 1.1¢ per cubic metre of wastewater discharged to 20¢ per cubic metre. This fee is paid by industries whose trade waste flows through the city wastewater system.

Following submissions on the increase Council determined that the change would be phased in over 4 years. The reduction in income from reducing the fee in year 1 would be recovered in years 3 and 4. The effect of this will be fees as follows:

- ▶ From 1 July 2010.....31¢ per cubic meter
- ▶ From 1 July 201136¢ per cubic meter
- ▶ From 1 July 2012.....36¢ per cubic meter

A rate of 31¢ per cubic metre reflects the industry share of the actual annual wastewater system operating costs.

The fee changes place Gisborne District Council wastewater charges in the mid-range of the fees charged by other councils surveyed.

The calculation of fees is based on a formula contained in Schedule 1C of the Gisborne District Trade Waste Bylaw 2008. A factor may be required in the calculation in some cases to allow for a difference in water measured to water discharged into the city wastewater system.

Water

An ordinary water connection fee is proposed to be \$371. This is for existing lots prior to and on 31 January 2006. This is for the physical connection from the water main to the boundary.

An extraordinary water connection fee is proposed to be charged at the full cost, of a tendered or quoted price, for the physical connection from the main to the boundary plus a 10% administration fee. This will also be for all subdivision connections after 31 January 2006.

A definition of an ordinary and an extraordinary connection are contained within the Gisborne District Water Bylaw 2008.

VTS and Waikanae Beach Holiday Park

Vehicle Testing Station (GST Inclusive 12.5%)

Fees and Charges - 1 July 2010 to 30 June 2011

WARRANT OF FITNESS - CAR and LIGHT COMMERCIAL

	2009-09	2009-10
Retail	\$44	\$44
Bulk Retail	\$34	\$39
Trade	\$29	\$34

WARRANT OF FITNESS - TRAILERS and CARAVANS

	2008-09	2009-10
Retail	\$28	\$28
Bulk Retail	\$21	\$23
Trade	\$19	\$21

Waikanae Beach Holiday Park

Proposed Fees and Charges - 1 July 2010 to 30 June 2011

Description	SEASONS		
	Low (After Easter to Labour weekend)	Shoulder (From 7 Feb to Easter weekend and after Labour weekend to 19 Dec)	High (From 20 Dec to 6 Feb)
Park Motel (4 guests)	\$130 + \$25 pp	\$140 + \$25 pp	\$220 (4) + \$25 pp
Family Tourist Unit (4 guests)	\$100 + \$20 pp	\$120 + \$20 pp	\$180 (4) \$20 pp
STD Tourist Unit (4 guests)	\$90 + \$20 pp	\$100 + \$20 pp	\$160 (4) + \$20 pp
Ensuite Cabin (2 guests)	\$70	\$75	\$80
STD Cabin (2 guests)	\$60	\$65	\$70
Powered & Tent Sites (charge for power may apply)	\$18 / Adult \$12 / Child	\$19 / Adult \$13 / Child	\$22 / Adult \$15 / Child \$50 min site fee

NOTE: Fees and Charges for commercial activities are subject to change without notice.

